

Complaint Procedures

Concerns about a Teacher, Staff Member, WISH Community Member, Afterschool Program, or Enrichment Program

1. During a non-instructional time make an appointment to meet with the person to share your concerns.
1. Develop a plan to resolve the issues.
2. If you are unsatisfied with the results of this meeting, call the school or stop by the front office to schedule an appointment with the principal.
3. Meet with the principal to make a plan to address your concerns.
4. After concerns have been addressed, if you are still not satisfied, schedule a meeting with Executive Director.
5. Meet with the Executive Director to make a plan to address your concerns.
6. After concerns have been addressed, if you are still not satisfied, send an email to the WISH Board President.
7. The Board President will share your concerns with the personnel committee.
8. The Personnel Committee will review and address your concerns in writing.
9. After concerns have been addressed, if you are still not satisfied, contact the LAUSD Charter Division to express your concerns.

Concerns about a Board Member

3. Email the Board President or the head of the personnel committee to make an appointment to share your concerns.
4. The personnel committee will review and address your concerns in writing.
5. After concerns have been addressed, if you are still not satisfied, contact the LAUSD Charter Division to express your concerns.

Concerns about the Executive Director

1. Contact the Executive Director and make an appointment to share your concerns.
2. Develop a plan to resolve the issues.
3. If you are unsatisfied with the results, email the Board President or the head of the personnel committee to make an appointment to share your concerns.
1. The personnel committee will review and address your concerns in writing.
2. After concerns have been addressed, if you are still not satisfied, contact the LAUSD Charter Division to express your dissatisfaction.

Concerns about the Principal

1. Contact the Principal to make an appointment to share your concerns.
2. Develop a plan to resolve the issues.
3. If you are unsatisfied contact the Executive Director to develop a plan to resolve the issues.
4. If your concerns are not resolved contact the Board President.
5. The Board President and/or personnel committee will review and address your concerns in writing.
6. After concerns have been addressed, if you are still not satisfied, contact the LAUSD Charter Division to express your dissatisfaction.